



## ACAC Grants Committee

**Date:** January 9, 2023

**Time:** 7:30 p.m.

**Location:** Conducted by remote participation

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZ0pd-ihqjsiGtSFp2pnW162JLDeAtozmsnx>

After registering, you will receive a confirmation email containing information about joining the meeting.

**Attendance** (p=present, x=absent)

Kristin Bedard	p	Nancy Gray	x
Todd Brunel	x	Brian McMurray	p
Andrew Conway	p	Emily Reynolds	p

## MINUTES

### Administrative items

1. Confirm access, introduce remote meeting and provide instructions
2. Vote on approval of past meeting minutes: 12/12/2022. Andrew moved approval, Emily seconded. Unanimous approval.

### Committee officer updates

3. Treasurer update: Andrew reports that receipt of two reports from the Delvena Theatre Company; one report noted that grant funds have not been received. Andrew is clarifying this. Andrew will be checking with the town to see if MCC funds have been received for the year, and will also ask MCC/Timothea about the possibility of receiving grantee paperwork via email.
4. Secretary update: Award letters have been sent out. The Dallin Museum reached out about a change to their project application, due to a change in vendor availability.
5. Publicity update: Kristin reached out to Todd about getting added to the Facebook page, but hasn't heard back yet.
6. ACAC Liaison update: ACAC is finalizing their year-end materials. They've received funding for the Arlington Cultural District. They're looking for help with marketing and other efforts.

### Grant cycle discussion

7. 2022 grant cycle discussion, including:
  - a. Updates about grantee projects
  - b. Vote on final reports, if applicable: Two reports from Delvena Theater Company: 2021 final report, unanimous approval; 2022 final report, unanimous approval. 2022 final report from Mosesian Center for the Arts, unanimous approval. 2022 final report from Jessica Roseman, unanimous approval.

- c. Vote on project changes/extensions, if applicable: N/A.
- 8. 2023 grant cycle discussion, including:
  - a. Review of timeline/next steps: Approval letters have been sent out, so liaisons have been connected with grantees.
  - b. Discuss liaison communication to grantees: Committee reviewed language for liaisons to contact their assigned grantees.

**Other business**

- 9. Member handbook discussion (Nancy): Tabled, as Nancy was not present.
- 10. New business

*Kristin moved to adjourn, Andrew seconded. Unanimous approval. Meeting adjourned at 8:55pm.*